



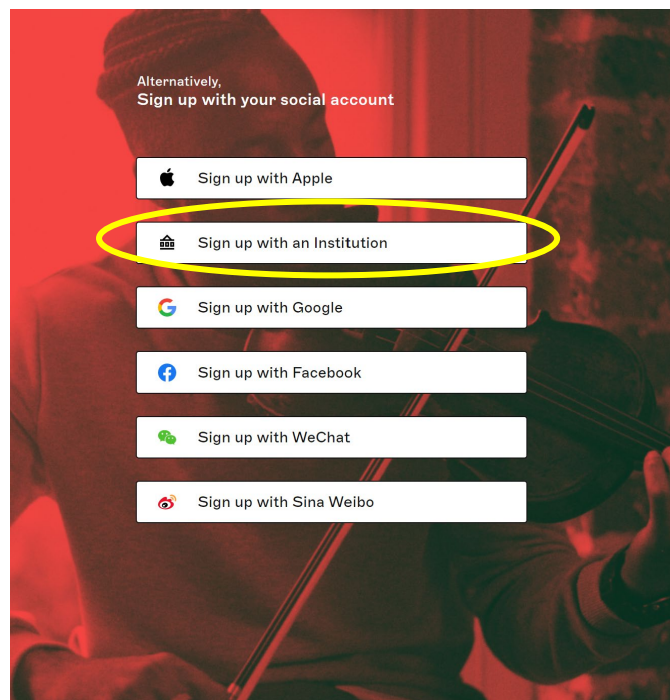
Institutional Sign In Process – MAB / FHNW

NOTE: It's very important to follow each of the steps carefully, to ensure that you are signing in as a member of your institution.

1. Head over to app.nkoda.com, or download the nkoda app on your own personal device(s);



2. Once you've opened the App *nkoda*, click Get Started or Log In, then select **“Sign up with an Institution”**





3. You will then be prompted to 'Sign in to nkoda'. At this point, you should find your Institution by using the search bar presented.

Institution finden
Ihre Universität, Firma oder Bibliothek

🔍 fhnw

Beispiele: Science Institute, lee@uni.de, KIT.

FF FHNW - Fachhochschule Nordwestschweiz >

4. The next step will be for you to sign in with your institutional credentials (switch-edu-id login; for example: Benutzername *mamuste*). Simply enter the relevant log in information and click or tap 'Log In'.

Switch edu-ID Hilfe DE Konto erstellen

Login

E-Mail
alex.taylor@example.org

Weiter

Desktop-Login

Automatisch Desktop-Login versuchen, falls verfügbar

5. Following this, you'll be asked to create your nkoda account details (or login to link them up) -you should use your institutional email address for this (@students.fhnw.ch / @fhnw.ch / mab-bs.ch).
6. As a final step, you will be prompted to 'Continue as a member of **Musik-Akademie Basel**'.
7. Click **yes** and you'll be authenticated successfully! At the top of your screen, you will see banner letting you know that 'You are signed in as a member of the **Musik-Akademie Basel**.' This means you have completed the process successfully!
8. If you have any problems, please contact support@nkoda.com or the info desk on site.